**IMMEDIATE RESIGNATION LETTER**

James White

24 Washington Street

Brooklyn, NY 55478

555-555-5555

March 10, 20XX

Alvin Boroughs

Black Bank

75 Beegle Street

Dear Mr. Boroughs,

Please accept my immediate resignation as of 11 March from my role as a bank manager due to severe mental stress. As you are well aware, I have been receiving medical treatment for the last few weeks and have now been advised by my doctor to rest for an indefinite period of time.

I understand that my employment contract states that I should provide a notice of two weeks before leaving my role. However, my current circumstances dictate that I must ask for immediate release from my employment contract. I understand that I am putting you in a difficult situation, so I am enclosing my email and personal number for you to contact me with any questions regarding my pending work.

Thank you for these years of work, patience and mentorship. I will be forever grateful for your guidance and for all the wonderful memories I have made here with my colleagues.

Best regards,

James White